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Academic Affairs and Assessment Committee, May 9, 2019

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**Minutes
Coastal Carolina University
Board of Trustees**

**Academic Affairs and Assessment Committee
E. Craig Wall Jr. Board Room
May 9, 2019**

Committee Members Present: Mr. D. Wyatt Henderson, Mr. Charles E. Lewis, Mr. Daniel W. R. Moore Sr., Dr. Oran P. Smith, Mr. Eugene C. Spivey, Mr. H. Delan Stevens, and Dr. Samuel J. Swad

Other Board Members Present: Mr. John H. Bartell Jr., Mr. William S. Biggs, Mr. Dalton B. Floyd Jr., Ms. Natasha M Hanna, Mr. Carlos C. Johnson, Ms. Sherry I. Johnson, Mr. William L. Lyles Jr., Mr. George E. Mullen, and Patrick S. Sparks

Others Present: Ms. Sandra A. Baldrige-Adrian, Ms. Katherine M. Brooks, Dr. Brian Bunton, Dr. J. Ralph Byington, Ms. Nedy Campbell, Mr. Joshua M. Chesson, Dr. Debbie C. Conner, Ms. Amanda E. Craddock, Dr. Melvin D. Davis, Dr. David A. DeCenzo, Dr. Daniel J. Ennis, Mr. Samuel H. Frink, Mr. David A. Frost, Ms. Lindsy M. Glass, Mr. Stephen K. Harrison, Mr. Matthew L. Hogue, Dr. Sara N. Hottinger, Ms. Martha S. Hunn, Dr. Edward Jadallah, Mr. Timothy E. Meacham, Mr. Travis E. Overton, Ms. Jennifer Packard, Dr. Barbara A. Ritter, Dr. Renee J. Smith, Ms. V. Chyrel Stalvey, Mr. David Yancey, and Dr. Robert Young

(In accordance with the requirements of the South Carolina Freedom of Information Act, the news media were notified of the time, location, and agenda for the meeting. Ms. Katie Powell of the Horry Independence was in attendance.)

Chairman Oran Smith brought the Academic Affairs and Assessment Committee to order at 11:08 a.m.

Daniel Moore moved to approve the February 21, 2019 Academic Affairs and Assessment Committee meeting minutes. Charles Lewis seconded, and the minutes were approved.

Faculty Senate Chair Renée Smith said the Faculty Strategic Management Taskforce was successful this year in offering a new teaching form which was approved by the Senate and will be used next spring; the ad-hoc administrator evaluation form was approved and used this semester; and, a standing committee for nontenure tract was requested. These will be added to the Faculty Manual. The Academic Integrity Code has been approved and ready to be used next year.

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Provost and Executive Vice President Report J. Ralph Byington reviewed the Integrated Postsecondary Education Data System (IPEDS), a system of survey components that collects data from about 7500 institutions that provide postsecondary education across the United States. The analysis determines how well the University is performing with the number of students/administrators. The number of our administrators was reduced by two (now there are 89). Coastal Carolina University was positioned extremely favorable with other institutions within the state. A copy will be sent out to everyone.

The Academic Margins report is completed every two years and helps deans in all the colleges to see where areas of improvement are needed to develop undergraduate and graduate programs and make current ones more successful. Masters programs in humanities and science and doctorate programs are being reviewed to create working models to make them more effective.

The S.C. Commission on Higher Education reviews enrollment in majors and communicates with the University if it falls below expectations. Byington stated that only a very small number of majors have been affected.

Eugene Spivey moved to approve Leigha E. Peterson, first student to earn a doctoral degree from Coastal Carolina University, to be the commencement speaker tomorrow (Motion 19-32). Peterson will graduate with a Doctor of Philosophy in Marine Science: Coastal and Marine Systems Science. Mullen seconded, and the motion carried.

Daniel Moore moved to approve hire with tenure for Claudia Bornholdt, Ph.D., Dean of Thomas W. and Robin W. Edwards College of Humanities and Fine Arts (Motion 19-33). Spivey seconded, and the motion passed.

Charles Lewis made a motion to approve promotion for Allison Faix to Librarian (Motion 19-34). Moore seconded, and the motion carried.

For information, there have been 11 post-tenure reviews and only one was unfavorable. The one post-promotion review was exceptional.

As there was no further business, Lewis moved to adjourn and Moore seconded. The motion passed.

Respectfully submitted,

Chyrel Stalvey

Chyrel Stalvey
Recorder